



ADMIN & LEGAL

- 3 JUN 2014

CORPORATE RESOURCES

SELKIRK COMMON GOOD FUND

APPLICATION FOR FINANCIAL ASSISTANCE

<p><u>Applicant Details</u> Name and Address of Applicant/Organisation: Telephone No: E-mail address:</p>	<p>THE HAINING CHARITABLE TRUST [Registered Charity Number SC378135 (Scotland)]</p> <p>THE HAINING ESTATE</p> <p>Landscape and Management Plan</p> <p>Mrs Susan Edington, The Haining Charitable Trust, Chair of Trustees, c/o Edingtons, 88, High Street, Galashiels, TD1 1SQ.</p> <p>01896 756 161</p> <p>susanedington@edingtonlaw.co.uk</p>
<p>Address to which payment should be made:</p>	<p>As above.</p>

<p><u>Activities</u> Please supply a brief description of the activities of your organisation and the benefits it brings to the local community:</p>	<p>1. The Haining</p> <p>The Haining is an A-Listed country house and estate in Selkirk in the Scottish Borders. The present house dates from the 1790s, and was the ancestral home of the Pringle family. It is one of the most important examples of Palladian country house architecture in Scotland, and amongst the best in the United Kingdom.</p> <p>On the death in 2009 of the former owner, Mr. Andrew James Nimmo-Smith, the house and grounds were bequeathed to a trust - the Haining Charitable Trust - to utilise the estate as a cultural and</p>
---	---

recreational amenity for the good of the people of Selkirkshire and the wider public.

The Trustees are progressing to make the Haining available to the community of Selkirkshire and wider, as a public amenity, including an art gallery in the main house, artisan studios in the old coach house, a restaurant, and garden structures.

The Trustees have sought professional advice on both the conservational and heritage issues but also to draw up a staged and measured programme to transform the Haining into a vibrant creative environment including the provision of gallery spaces, restaurant, and picturesque parkland, all set in an inspirational scenic landscape, with the long-term aim of providing a sustainable amenity to bring cultural, educational, recreational, economic and social benefits to local communities and visitors.

The Haining would then compliment other amenities in the area, such as Abbotsford, Bowhill and the Borders Book Festival, as major cultural and heritage attractions in the Scottish Borders.

2. Selkirk Castle Community Archaeology Project

The motte and bailey castle at Peel Hill, outside Selkirk is an intriguing site, dating back to the 10th century, which is now part of the Haining estate.

By AD 1119, an earthen and timber castle stood on what is probably a natural mound, and this was rebuilt by Edward I in 1301-2 during the Wars of Independence. It fell to the Scots almost immediately. By 1311 it was again in Edward's hands, but by 1334 it appears to have fallen out of use or disappeared. By the 18th century, the site had been incorporated into the designed landscape surrounding the Georgian house and later the Palladian mansion of The Haining.

However, there are many unknowns about the site: how the motte and bailey castle and subsequent peel tower were built and used, how they related to the medieval town of Selkirk, and how the development of the designed landscape may have helped shape the site. There are also conservation management issues, with the trees and shrubs – some of which are planted features of the designed landscape – possibly having affected the buried archaeological remains.

The Community Archaeology Project brought together volunteers from the Selkirk and the wider community with archaeologists to investigate the site's history and gather information to address some of its management needs. Volunteers participating in the project acquired skills in desk-based research and archaeological fieldwork and which

has contributed to generating knowledge about Selkirk Castle.

Staff from Northlight Heritage directed the archaeological and historical research. Northlight Heritage is a Glasgow-based, non-profit organisation (part of the York Archaeological Trust family) which works to explain the past for the benefit of present and future generations, and to involve people in exploring their heritage (northlight-heritage.co.uk).

An archaeological excavation took place over the course of eight days in 2013, coinciding with Borders Heritage Festival. Several small trenches were excavated on top of the motte, in the area of the bailey (or outer enclosure) and at the location of the ditch to find out more about the preservation and character of archaeological deposits and assess the effects of the vegetation on them. Volunteers worked alongside professional archaeologists and learnt techniques of archaeological excavation, recording and interpretation, as well as give site tours to visiting members of the public.

3. The Landscape & Management Plan for the Haining estate

The excavation associated with the Selkirk Castle Community Archaeology Project were completed in 2013 and the Trustees have been advised that they should proceed with the development of their plans for the management and interpretation of the Haining Estate, including the excavations of Selkirk Castle at Peel Hill.

This is part of the Trustee's vision of the estate as a vibrant centre for contemporary sculpture, creating an opportunity to bring together various strands – history and archaeology, tree re-growth management, biodiversity, interpretation and public access on the hill and we wish to consider them holistically as part of an agreed landscape management plan for this area.

The Trustees have also had some very preliminary conversations with a number of local artists, including Charlie Poulson, who works to prune and train trees into living sculptures, as we are keen to explore the siting of one of Charlie's **sculptures** on the hill – the first in what is hoped to be a series of works sited on the Haining estate as part of a permanent collection of site-specific sculptures.

The development of the Haining Estate is an important contribution to the heritage of Selkirk, for the good of the local community and a benefit to the local tourist industry, bringing together various strands – history and archaeology, tree re-growth management, biodiversity, interpretation and public access on the hill and we wish to consider them holistically as part of an agreed landscape management plan for this area.

<p><u>Assistance Requested</u> Please indicate the sum requested and the purpose for which it will be used:</p>	<p>Peter McGowan, who had previously prepared a Landscape Statement for the Haining, has provided a quotation for the work to prepare the Landscape & Management Plan for the estate, at some £11,760 (inc VAT).</p> <p>To date the Trust has received two grants for this project. Historic Scotland Landscape Management Plan grant will cover £5880 (i.e. 50% of total cost), and the Heritage Lottery Fund grant £1882.44 (i.e. 63% of eligible cost), but that still leaves a further £3997.56 to find from other sources. All these figures include VAT. However, the Trust cannot start the work on the Landscape & Management Plan until the project is fully funded.</p> <p>The Selkirk Common Good Fund is committed to supporting community initiatives for the good of the people of Selkirk, particularly where there is an educational aspect to the project.</p> <p>It would be very much appreciated if the Selkirk Common Good could help this project with a grant of £4,000.00 which, in turn, will release the funding some £7,762 already pledged from Historic Scotland and the Heritage Lottery Fund.</p>
<p>When will the donation be required:</p>	<p>Summer 2014</p>
<p>If this is a one-off project then please give the following details -</p> <p>Date (s):</p> <p>Estimated total cost:</p> <p>Funds already raised by applicant's own efforts:</p> <p>Funds raised or expected to be raised from other sources (please</p>	<p>SELKIRK CASTLE COMMUNITY ARCHAEOLOGY PROJECT</p> <p>Landscape and Management Plan</p> <p>2013 - 14</p> <p>£11,760 (inc VAT)</p> <p>£7,762 from Heritage Scotland and the Heritage Lottery Fund</p>

Other information

If you have other information which you feel is relevant to this application please provide details including details of any previous assistance given:

Declaration

I hereby make application for assistance as set out above and certify that the information I have provided is accurate

Signed:

Position Held: Chair of the Haining Charitable Fund

Date: 27th May 2014

Note: All applications from organisations MUST be accompanied by a copy of the latest audited accounts

This completed form, accounts and any supporting details should be submitted to the Democratic Services Team Leader, Scottish Borders Council, Council Headquarters, Newtown St Boswells, TD6 0SA for all funds. Telephone 01835 825005

REGISTERED COMPANY NUMBER: SC378135 (Scotland)
REGISTERED CHARITY NUMBER: SC026749

**Report of the Trustees and
Financial Statements for the Year Ended 31 May 2013
for
The Haining Charitable Trust**

Stark Main & Co Ltd
Chartered Tax Advisers & Accountants
Old Tweed Mill
Dunsdale Road
Selkirk
Borders
TD7 5DZ

The Haining Charitable Trust
Contents of the Financial Statements
for the Year Ended 31 May 2013

	Page
Report of the Trustees	1 to 2
Independent Examiner's Report	3
Statement of Financial Activities	4
Balance Sheet	5 to 6
Notes to the Financial Statements	7 to 10
Detailed Statement of Financial Activities	11 to 12

The Haining Charitable Trust
Report of the Trustees
for the Year Ended 31 May 2013

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 May 2013. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
SC378135 (Scotland)

Registered Charity number
SC026749

Registered office
80-90 High Street
Galashiels
TD1 1SQ

Trustees

Ms S Edington
W Cowan
J Pringle-Pattison
L Robertson - appointed 15.2.13

Company Secretary
Ms S Edington

Independent examiner
Stark Main & Co Ltd
Chartered Tax Advisers & Accountants
Old Tweed Mill
Dunsdale Road
Selkirk
Borders
TD7 5DZ

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The Haining Charitable Trust
Report of the Trustees
for the Year Ended 31 May 2013

ACHIEVEMENT AND PERFORMANCE

This has been a very full year for the Trust with the development of the Carriage Block continuing apace and the refurbishment of the flats continuing.

We have raised the money for a new catering kitchen and have appointed a company to carry this out. The application is underway for change of use for the main house to public building, with all the associated difficulties. We have also arranged for new security and fire systems to be installed and updating of the very ancient and erratic drainage system.

We welcomed the BBC to the Haining for an "Antiques to the Rescue" programme which has raised the profile of the Trust greatly with contacts now as far away as the USA and Thailand. The programme was very well received.

A successful year with our events now attracting huge audiences after a more shaky start. The Trust, we hope, will continue to fulfil the terms of the remit with the help of the people of Selkirkshire, The Friends of the Haining, the invaluable volunteers and the wider public.

Finally this year we welcomed Lawrence Robertson as a Trustee on to the Board. Lawrence is a very "well kent" figure in the Borders and comes to us with an invaluable knowledge of the area and working with Charitable bodies. He has served the community well and we feel very pleased that he has found the time in his very busy life to contribute his wealth of knowledge to the Trust.

The support of the Borders Community is our biggest asset and we value it as a huge resource. We hope to continue fundraising to bring our beautiful estate back to its full glory and the conservation of the landscape and buildings. Fundraising continues apace with many exciting projects envisaged.

We have a very busy year ahead.

ON BEHALF OF THE BOARD:

Ms S Edington - Trustee



6 December 2013

**Independent Examiner's Report to the Trustees of
The Haining Charitable Trust**

I report on the accounts for the year ended 31 May 2013 set out on pages four to ten.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity's trustees consider that the audit requirement of Regulation 10(1)(a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under Section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
 - to prepare accounts which accord with the accounting records and to comply with Regulation 8 of the 2006 Accounts Regulations

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

✓
James Stark CA TEP CTA
Stark Main & Co Ltd
Chartered Tax Advisers & Accountants
Old Tweed Mill
Dunsdale Road
Selkirk
Borders
TD7 5DZ

6 December 2013

The Haining Charitable Trust

Statement of Financial Activities
for the Year Ended 31 May 2013

	Notes	Unrestricted fund £	Restricted funds £	31.5.13 Total funds £	31.5.12 Total funds £
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income		10,992	380,010	391,002	79,439
Activities for generating funds	2	14,540	-	14,540	4,798
Investment income	3	16,527	-	16,527	20,106
Total incoming resources		42,059	380,010	422,069	104,343
RESOURCES EXPENDED					
Costs of generating funds					
Costs of generating voluntary income	4	-	-	-	296
Fundraising: cost of good sold and other costs		50,322	-	50,322	25,815
Investment management costs	5	80,824	-	80,824	50,857
Governance costs		45,361	-	45,361	134,518
Other resources expended		33,916	-	33,916	23,717
Total resources expended		210,423	-	210,423	235,203
NET INCOMING/(OUTGOING) RESOURCES		(168,364)	380,010	211,646	(130,860)
RECONCILIATION OF FUNDS					
Total funds brought forward		2,991,552	10,000	3,001,552	3,132,412
TOTAL FUNDS CARRIED FORWARD		2,823,188	390,010	3,213,198	3,001,552

The notes form part of these financial statements

The Haining Charitable Trust

Balance Sheet
At 31 May 2013

	Notes	Unrestricted fund £	Restricted funds £	31.5.13 Total funds £	31.5.12 Total funds £
FIXED ASSETS					
Tangible assets	9	2,200,701	379,210	2,579,911	2,022,643
CURRENT ASSETS					
Debtors	10	401,474	-	401,474	1,800
Cash at bank		352,155	10,800	362,955	1,049,717
		<u>753,629</u>	<u>10,800</u>	<u>764,429</u>	<u>1,051,517</u>
CREDITORS					
Amounts falling due within one year	11	(131,142)	-	(131,142)	(72,608)
NET CURRENT ASSETS					
		<u>622,487</u>	<u>10,800</u>	<u>633,287</u>	<u>978,909</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>2,823,188</u>	<u>390,010</u>	<u>3,213,198</u>	<u>3,001,552</u>
NET ASSETS					
		<u><u>2,823,188</u></u>	<u><u>390,010</u></u>	<u><u>3,213,198</u></u>	<u><u>3,001,552</u></u>
FUNDS					
Unrestricted funds	12			2,823,188	2,991,552
Restricted funds				390,010	10,000
TOTAL FUNDS					
				<u><u>3,213,198</u></u>	<u><u>3,001,552</u></u>

The Haining Charitable Trust

Balance Sheet - continued

At 31 May 2013

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 May 2013.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 May 2013 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on 6 December 2013 and were signed on its behalf by:

Ms S Edington -Trustee

The Haining Charitable Trust

Notes to the Financial Statements
for the Year Ended 31 May 2013

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Exemption from preparing a cash flow statement

Exemption has been taken from preparing a cash flow statement on the grounds that the charitable company qualifies as a small charitable company.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery etc - 25% on reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. ACTIVITIES FOR GENERATING FUNDS

	31.5.13	31.5.12
	£	£
Events	14,540	4,798

3. INVESTMENT INCOME

	31.5.13	31.5.12
	£	£
Rents received	10,215	13,200
Deposit account interest	6,312	6,906
	<u>16,527</u>	<u>20,106</u>

The Haining Charitable Trust

Notes to the Financial Statements - continued
for the Year Ended 31 May 2013

4. COSTS OF GENERATING VOLUNTARY INCOME

	31.5.13	31.5.12
Support costs	£ -	£ 296
	<u> </u>	<u> </u>

5. INVESTMENT MANAGEMENT COSTS

	31.5.13	31.5.12
Property repairs	£ 56,692	£ 32,062
Maintenance charges	24,132	18,795
	<u> </u>	<u> </u>
	<u>80,824</u>	<u>50,857</u>

6. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging/(crediting):

	31.5.13	31.5.12
Depreciation - owned assets	£ 911	£ 1,214
Hire of plant and machinery	-	360
	<u> </u>	<u> </u>

7. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 May 2013 nor for the year ended 31 May 2012.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 May 2013 nor for the year ended 31 May 2012.

8. STAFF COSTS

	31.5.13	31.5.12
Wages and salaries	£ 32,020	£ 2,697
	<u> </u>	<u> </u>

The average monthly number of employees during the year was as follows:

	31.5.13	31.5.12
	<u> </u>	<u> </u>

No employees received emoluments in excess of £60,000.

The Haining Charitable Trust

Notes to the Financial Statements - continued
for the Year Ended 31 May 2013

9. TANGIBLE FIXED ASSETS

	Freehold property £	Plant and machinery £	Computer equipment £	Totals £
COST				
At 1 June 2012	2,019,000	3,450	2,270	2,024,720
Additions	558,179	-	-	558,179
At 31 May 2013	<u>2,577,179</u>	<u>3,450</u>	<u>2,270</u>	<u>2,582,899</u>
DEPRECIATION				
At 1 June 2012	-	1,509	568	2,077
Charge for year	-	486	425	911
At 31 May 2013	<u>-</u>	<u>1,995</u>	<u>993</u>	<u>2,988</u>
NET BOOK VALUE				
At 31 May 2013	<u>2,577,179</u>	<u>1,455</u>	<u>1,277</u>	<u>2,579,911</u>
At 31 May 2012	<u>2,019,000</u>	<u>1,941</u>	<u>1,702</u>	<u>2,022,643</u>

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.5.13 £	31.5.12 £
Other debtors	284,826	1,800
VAT	116,648	-
	<u>401,474</u>	<u>1,800</u>

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.5.13 £	31.5.12 £
Other creditors	<u>131,142</u>	<u>72,608</u>

The Haining Charitable Trust

Notes to the Financial Statements - continued
for the Year Ended 31 May 2013

12. MOVEMENT IN FUNDS

	At 1.6.12 £	Net movement in funds £	At 31.5.13 £
Unrestricted funds			
General fund	2,991,552	(168,364)	2,823,188
Restricted funds			
The Coach houses and Loose Blocks	10,000	369,210	379,210
Summer House	-	2,000	2,000
Archeological dig	-	8,800	8,800
	<u>10,000</u>	<u>380,010</u>	<u>390,010</u>
TOTAL FUNDS	<u>3,001,552</u>	<u>211,646</u>	<u>3,213,198</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	42,059	(210,423)	(168,364)
Restricted funds			
The Coach houses and Loose Blocks	369,210	-	369,210
Summer House	2,000	-	2,000
Archeological dig	8,800	-	8,800
	<u>380,010</u>	<u>-</u>	<u>380,010</u>
TOTAL FUNDS	<u>422,069</u>	<u>(210,423)</u>	<u>211,646</u>

13. RELATED PARTY DISCLOSURES

Susan Edington Trustee of the charity is also a partner at Edingtons W.S. During the year £31,214 (2012 £38,432) was paid to Edingtons W.S. in respect of management charges and initial set up costs.

The Haining Charitable Trust
Detailed Statement of Financial Activities
for the Year Ended 31 May 2013

	31.5.13 £	31.5.12 £
INCOMING RESOURCES		
Voluntary income		
Donations	10,992	12,578
Legacies	-	50,307
Grants	380,010	16,554
	<u>391,002</u>	<u>79,439</u>
Activities for generating funds		
Events	14,540	4,798
Investment income		
Rents received	10,215	13,200
Deposit account interest	6,312	6,906
	<u>16,527</u>	<u>20,106</u>
Total incoming resources	<u>422,069</u>	<u>104,343</u>
RESOURCES EXPENDED		
Fundraising: cost of good sold and other costs		
Purchases	-	644
Event costs	17,392	20,300
Wages	32,020	2,697
Hire of plant and machinery	-	360
Artists and residents	-	600
Depreciation of tangible fixed assets	910	1,214
	<u>50,322</u>	<u>25,815</u>
Investment management costs		
Property repairs	56,692	32,062
Maintenance charges	24,132	18,795
	<u>80,824</u>	<u>50,857</u>
Governance costs		
Audit and accountancy fees	7,054	5,386
Legal & Professional fees	7,093	90,700
Management fees	31,214	38,432
	<u>45,361</u>	<u>134,518</u>
Support costs		

This page does not form part of the statutory financial statements

The Haining Charitable Trust
Detailed Statement of Financial Activities
for the Year Ended 31 May 2013

	31.5.13	31.5.12
	£	£
Management		
Rates and water		
Insurance	3,963	5,556
Light and heat	16,714	9,769
Telephone	9,090	3,383
Postage and stationery	787	784
Advertising	30	296
	3,331	4,225
Finance	33,915	24,013
Bank charges	1	-
Total resources expended	210,423	235,203
Net income/(expenditure)	211,646	(130,860)